



**KERR VILLAGE BUSINESS IMPROVEMENT AREA  
BOARD OF DIRECTORS MEETING**

**Location: B-363 KERR STREET, OAKVILLE, ON**

**Date & Time: Thursday, February 27, 2020-8am**

**DRAFT  
AGENDA**

<b>BOARD MEMBERS</b>	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Don Wilson, Dave Walsh, Chris Stadnik, Bob de Hoog, Joe Martineau
<b>PRESENT</b>	
<b>PROXY</b>	
<b>REGRETS</b>	
<b>GUESTS</b>	
<b>Item #</b>	<b>Item Description</b>
1.	<b>Call to Order:</b>
2.	<b>Approval of Agenda:</b>
3.	<b>Declaration of Pecuniary Interest:</b>
4.	<b>Approval of Previous Meeting Minutes:</b>
5.	<b>Budget &amp; AGM 2020:</b> Asking for 2.5% increase from \$412,511+\$10,312.77=\$422,823.77 Will be asking for motion. AGM Date Tuesday March 24, 2020 7pm Finalize Location-Town Hall? Will be asking for consensus
6.	<b>Special Events &amp; Sponsorship:</b> Updates Kerrfest 2020 Movie in Westwood Park (June 27 <sup>th</sup> ) Sponsorship Opportunities for 2020 Met with Chris Mark re: Christmas Tree in Westwood Park
7.	<b>Streets Scaping:</b> Wreaths taken down Banners will go back up end of March or first of April. Weather dependent Flowers will be in May after threat of frost is gone. Main Street Grant- New garbage cans and benches arrive March 20 <sup>th</sup> . Installment soon after.
8.	<b>Development: Public Information Meeting</b> Thursday night Trafalgar Community Centre re: development at Dog Guides Location-retirement home. Spruce Partners & Amico Properties. 6:30-8pm. <b>Patio Meeting</b> Thursday Pine Room Trafalgar Community Centre drop in 9:30am
9.	<b>Strategic Planning:</b> Positive Engagement with recognition of Notes-37 years in business.
10.	<b>Executive Director Report:</b> Doug Sams
11.	<b>New Business:</b>
12.	<b>Adjournment:</b>
13.	<b>Next Meeting Date: AGM Tuesday March 24, 2020 7pm</b>



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## **EXECUTIVE DIRECTOR REPORT**

- February Visit by Accountant
- February Audit by KPMG
- Audit Preparations
- Take down Wreaths on Kerr Street
- Removal of Tree lights & tree topper
- Spoke with Urban Design Manager re: Main Street Grant
- Spoke with Economic Development re: Patios
- Visited Merchants: Notes, Sweetest Thing, Food Basics, Kerr Grill, Tim Hortons
- Arranged recognition for Notes re: reception
- Attended Business After Hours-CofC
- Met With Chris Mark Director Open Spaces re: Christmas Tree Westwood Park
- Chamber of Commerce Podcast with
- Event Planning Kerrfest Logistics; Movie Logistics; Tree Lighting finalizing re location
- Worked on Sponsorship for events
- Met with local Constable
- Visit Oakville Meeting
- Attend Event at Town Hall
- Met with Ontario Finance representatives re: property assessment and taxation review
- Will host business after hours in 2021 July 14 Westwood Park